### Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, July 26, 2017 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Shirley Kitchen, Mary Reak, Eugene Wurtz, Ken Neumann

Absent: Mary Reak

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Ken Neumann to approve the agenda. The motion was seconded by Shirley Kitchen. Motion carried.

Motion was made by Eugene Wurtz and seconded by Shirley Kitchen to approve the minutes of the June 28, 2017 meeting. Motion carried.

Public Forum-Bill Sherry spoke about the current A133 audit process and general Housing Authority status.

Communications-

The Financial reports were reviewed. A motion was made by Eugene Wurtz and seconded by Shirley Kitchen to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. The board reviewed an Oak Grove check. A Motion was made Shirley Kitchen and seconded by Eugene Wurtz to approve the bills and pay as due. Motion carried.

#### Unfinished Business:

Dodge 1, 6 and OGLLC Occupancy Report for period July 2017.

Theresa 12-10 Burnett 12-12 Iron Ridge 8-8 Waupun 48-44 Lowell Juneau 15-15 Oak Gove 24-23 Ashippun 12-12 12-12 14-14 Hustisford 14-14 Reeseville Beaver Dam 17-13

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 120+0 port out

Occupancy report- Reviewed details of occupancy report.

Maintenance report- Apartment Remodel & Regular Maintenance. —Waupun unit remodel complete.

Tenant/Program participation report- Reviewed details of Tenant/Program Participation Report

Management-Submitted 2016 OGLLC files to NEF. WHEDA will be here 8/10/2017 for file and onsite visit of Harris Court. Purchased new computer for part time position.

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#### A. None

### New Business:

- A. A motion was made by Shirley Kitchen to approve the bid for Town & County bid to address Old Ashippun drainage not to exceed \$5,000. The motion was seconded by Ken Neuman. Motion carried.
- B. A motion was made by Shirley Kitchen to approve the purchase of the van at 5 Corners in Cedarburg, plus the cost of title, tax, license as presented. The motion was seconded by Ken Neuman. Motion carried.
- C. A motion was made by Ken Neumann to approve the renewal Oak Grove LLC insurance policy with HAI. The motion was seconded by Shirley Kitchen. Motion carried.

The next meeting of the Dodge County	Housing Authority is scheduled August 23, 2017 at 8:30a.m.
A motion was made by Ken Neumann	to adjourn. The motion was seconded by Eugene Wurtz. Motion carried
Meeting adjourned at 9:20 a.m.	
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Glenn Stousland, Chairperson	Donna Braun, Executive Director

# DODGE COUNTY HOUSING AUTHORITY

## 491 East Center Street Juneau, WI 53039

Office 920-386-2866 Fax Number 920-386-2725

## OCCUPANCY REPORT--Rural Development

July 1, 2017 <b>Dodge 1</b>		Move-Outs/Move Ins	August 1, 20	August 1, 2017	
Theresa	12-10	1 M/I	Theresa	12-11	
Ashippun	12-12		Ashippun	12-11	
Reeseville	14-14	•	Reeseville	14-14	
Burnett	12-12		Burnett	12-12	
Hustisford	14-14	•	Hustisford	14-14	
Lowell	12-12		Lowell	12-12	
Iron Ridge	8-8	1 transfer to OGLLC	Iron Ridge	8-7	
Juneau	15-15		Juneau	15-15	
Beaver Dam	17-13	1 M/I	Beaver Dam	17-14	
Total Vacancies 116 -110			Total Vacance	ies 116 - 111	
Percent Vacancy 5.2%				Percent Vacancy 4.3%	
Dodge 6					
Waupun	48- 44	1 M/O eviction	Waupun	48-43	
Total Vacanci	es 48-4			48 - 5	
Percent Vacancy 8.3%		•	Percent Vacancy 10.4%		
Dodge 8/OGI	<u>LC</u>				
Oak Grove	24 –23	1 M/I	Oak Grove 2	24-24	
Percent Vacan	cy 4.2%		Percen	t Vacancy 0%	

# HUD HOUSING CHOICE VOUCHER PROGRAM

### July 1, 2017

Total program participants paid by Dodge County 120 + 0 port out = 120 total August 1, 2017

Less 0 household removed

Less 1 households voluntarily off – death

Less 0 port out absorbed

Less 1 voucher searching

Added 0 Port In absorbed

Added 9 New

Added 0 voucher searching back on program

Program Participants in Dodge County 127

Paying for port out 0

Total program participants we are paying for 127

Current program participants searching 1

Current Vouchers Issued 14

Waiting List / with local preference, and not very low 2201/2444

Prepared – August 17, 2017